



## Summer School 2024

### Academic Regulations

The summer courses at Saint Anselm College are intensive academic experiences, with each class providing a highly concentrated continuous immersion in one subject area. The intensity of the program allows for an in-depth coverage well beyond the usual. **No student is allowed to take more than two courses in any one session or in any two sessions whose schedules overlap.** Students are expected to attend all classes. Instructors may take absences into account when determining a student's academic standing and course grade.

Students who register for a course and then fail to log on and participate in the course but do not notify the Director of Summer School of their intent to withdraw will be removed from the course during week 2 of the session. This will result in a 20 percent refund of tuition.

### Accreditation and Memberships

Saint Anselm College is accredited by the New England Commission of Higher Education. It holds membership in the Association of American Colleges, the American Council on Education, the National Catholic Educational Association, and the National Association of Independent Colleges and Universities. For a complete list, please refer to the College Catalogue.

### Who May Enroll

Saint Anselm College actively seeks a diversity of students. The College admits students of any race, creed, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, creed, national and ethnic origin in administration of its educational policies, admissions policies, scholarships and loan programs, and athletic and other school-administered programs.

### Transfer of Credit to Other Institutions

College undergraduates who desire that credits earned be applied to their college degree programs should have their summer session course selection approved by an appropriate official of their college or university. All official transcripts must be requested online through <https://www.anselm.edu/about/offices-centers-institutes/academic-affairs/registrar/transcript-requests>

Transcripts will be issued only when all financial accounts have been settled. The transcript fee is \$6.00 per copy.

### Registration for Saint Anselm students:

Students should register via the Portal.

### Registration for Non-Degree students:

Email [Registrar@anselm.edu](mailto:Registrar@anselm.edu) to obtain the registration forms. Enrollment is not permitted after the second day of an online session without the permission of the course instructor and the

Director of Summer and Winter School. Registration is not completed until tuition has been paid in full. The college reserves the right to cancel classes due to inadequate enrollment and to close registration for classes which are fully enrolled.

**Tuition**

4 Credit Course (W/O Lab)	\$1,640	4 Credit Course (W/ Lab)	\$2,050
5 Credit Course w/Lab	\$2,460	Audit Fee	\$550.00
2 Credit Course	\$820		

Clinical Nursing Fee \$1,130

Graduate Education and Criminal Justice Courses: \$675 per credit hour

**Mandatory Fees**

\$75.00 Science Lab fee  
Studio Art fee to be determined by course  
\$75.00 Registration fee

Payment can be made online in the Nelnet Campus Commerce System at [www.anselm.edu/Nelnet](http://www.anselm.edu/Nelnet)

**Financial Aid**

Financial Aid in the summer is limited. Merit aid and institutional need-based aid are designed for the standard academic year. However, there may be grant resources for those who qualify.

- Federal Pell eligible students in good standing, who enroll at least half-time in credits going toward their degree, may be eligible for the Federal Pell Grant on a per/credit basis.
- Student athletes may apply to the Athletic Dept for athletic aid to assist with degree completion.
- Nurses participating in the Summer/Winter preceptorships may receive a Nursing Preceptorship Grant based on availability of funding.

**Housing for Summer School Students**

Summer housing will be provided on a limited, first come - first served basis for Saint Anselm College students only. Summer residences will open on Sunday, May 21 and will close on Sunday, July 16. All students MUST be out of summer residence within 24 hours of completion of final exams. Exceptions will be made only by special permission through the Office of Residential Life and Education. All College rules and regulations will remain in effect and residents are subject to enforcement of College policies found in the current Student Handbook and in Summer Housing information booklets. To apply for summer housing or for more information, please contact the Office of Residential Life and Education at 603-222-4006 or by e-mail at [residencelife@anselm.edu](mailto:residencelife@anselm.edu).

## **Tuition Refund Policy**

A student withdrawing during the summer session will be refunded tuition according to the following percentages:

Within the first week	60%
Within two weeks	20%
Over two weeks	0%

In determining the percentage of refund, the date of withdrawal will be the date the student notifies the Director of Summer School in writing. Absence from class does not constitute withdrawal, nor does it relieve the student of the responsibility for tuition charges.

### Day Session I: May 20 – June 15

End of week 1 (60% refund) – May 24

End of week 2 (20% refund) – May 31

No withdrawal after June 15

### Day Session II: June 17 – July 13

End of week 1 (60% refund) – June 21

End of week 2 (20% refund) – June 28

No withdrawal after July 13

### Evening Session I: May 20 – June 26

End of week 1 (60% refund) – May 24

End of week 2 (20% refund) – May 31

No withdrawal after June 26

### Online Session I: May 22 – June 18 (2 credit courses)

End of week 1 (60% refund) – May 28

End of week 2 (20% refund) – June 4

No withdrawal after June 18

### Online Session I: May 22 – July 2 (4 credit courses)

End of week 1 (60% refund) – May 28

End of week 2 (20% refund) – June 4

No withdrawal after July 2

### Online Session II: July 10 – August 6: (2 credit courses)

End of week 1 (60% refund) – July 16

End of week 2 (20% refund) – July 23

No withdrawal after August 6

### Online Session II: July 12 – August 20 (4 credit courses)

End of week 1 (60% refund) – July 18

End of week 2 (20% refund) – July 25

No withdrawal after August 20

## **Grades and Notations**

The designations A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, HP, LP, P, NP are employed to indicate the quality of student work. “A” indicates excellent work; “B” indicates above-average work; “C” indicates average work; “D” indicates below-average work; “F” indicates failure; the symbols “+” and “-” indicate intermediate levels; “HP” indicates High Pass; “LP” indicates Low Pass; “P” indicates Pass; “NP” indicates No Pass. The designations “HP”, “LP”, “P” and “NP” are used only in grading some internship and clinical area programs. Notations that may be assigned by the Office of the Dean of the College are: I, and W. “I” indicates incomplete work because of illness or other serious reason reported to and accepted by the Director of Summer School; “W” indicates withdrawal from a course with permission of the Director of Summer School.

Nursing students should refer to the “Nursing Class Standing and Grading Procedure” in the Nursing section of this catalogue. “P” and “NP” are used only in grading some internship and clinical area programs.

Incomplete work must be made up by November 1, 2024.

## **ADA/504 Compliance Statement**

Saint Anselm College is committed to providing students with documented disabilities equal access to all university programs and facilities. Students with learning disabilities, chronic medical conditions, mental health diagnoses, autism, hearing and visual impairments, and other concerns may qualify for academic accommodations. If you are experiencing diagnosis-related barriers to accessing your learning, please contact Hannah Davidson, Associate Director of Disability Services, located in the Academic Resource Center (ARC). To ensure that accommodations are arranged in a timely manner, you are encouraged to make your request when you register for your summer course.

For questions or to begin the accommodations process, please contact Dr. Hannah Davidson at [hdavidson@anselm.edu](mailto:hdavidson@anselm.edu) or 603.641.7194.

For additional information on documentation guidelines:

<https://www.anselm.edu/academics/disability-services>

Any other inquiries may be addressed to: Summer School Office, Box #1732, Saint Anselm College, 100 Saint Anselm Drive, Manchester, NH 03102-1310 or call at (603) 641-7400.