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| ***Saint Anselm College***  Institutional Animal Care and Use Committee (IACUC)  **Telephone:** 603-641-7156 **Email:** [egreguske@anselm.edu](mailto:egreguske@anselm.edu) | |  |  | | --- | --- | | FOR IACUC OFFICE USE ONLY: | | | **DATE RECEIVED:** |  | |

IACUC Personnel Form

**Protocol Amendment to Add Personnel**

|  |  |
| --- | --- |
| **Principal Investigator:** |  |
| **Protocol # And Title:** |  |

Federal law requires that the IACUC evaluate the training and qualifications of personnel who intend to use live animals in research or teaching. Federal and state law requires all personnel to be appropriately qualified to conduct work with animals. Personnel must understand the basic needs of each species they utilize, use proper techniques when handling each species and select methods that minimize animal distress.

**Personnel Requirements:**

In order to be in compliance with IACUC policy, all personnel must obtain IACUC clearance before working with animals. Students enrolled in a class in which animals are used for teaching purposes **ONLY**, do **not** need to be added to the Principle Investigator’s protocol.

**Clearance has three components. Personnel must:**

1. Be listed on the relevant IACUC protocol via IACUC Personnel Form.
2. Complete the Medical Questionnaire and renew it every three years.
3. Complete mandatory CITI IACUC training and renew it every three years.

**More boxes can be added, if needed.**

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| --- | --- | --- | --- |
| Name |  | Position/Role | Researcher  Student Researcher  Technician  Lab Manager  Other: |
| E-mail |  |
| Is this person **under** 18 years of age? | No  Yes |

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Position/Role | Researcher  Student Researcher  Technician  Lab Manager  Other: |
| E-mail |  |
| Is this person **under** 18 years of age? | No  Yes |

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Position/Role | Researcher  Student Researcher  Technician  Lab Manager  Other: |
| E-mail |  |
| Is this person **under** 18 years of age? | No  Yes |