



**REGISTRATION FOR INDEPENDENT STUDY**

1. A student is eligible to apply for an Independent Study who has a grade point average of 3.0 in the discipline in which the Independent Study is to be taken.
2. A student registers for an Independent Study through the department in which the research project is to be undertaken, following the recommendation of the student's advisor.
3. No credit will be given for an Independent Study which has not been filed with the Registrar by the second week of the semester by the chairperson who is approving the Independent Study.
4. An Independent Study project may be taken as a fourth or fifth course.
5. A chairperson may request from the Dean approval for an Independent Study by a student without the minimum grade point average requirement, if other qualifications justify special consideration.
6. A faculty member agreeing to offer an independent study must attach a syllabus or credit application/justification indicating the work to be accomplished during the independent study.

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_

Course Number: \_\_\_\_\_

Number of Credits: \_\_\_\_\_

Independent Study Completion Date: \_\_\_\_\_

Title of Study: \_\_\_\_\_

Faculty Name: \_\_\_\_\_

Supervising Faculty Member: \_\_\_\_\_

*Faculty Member's Signature*

The above Independent Study has been appropriately reviewed: that is, the student meets the requirements and/or has Academic Dean approval, and the course has sufficient work for the number of credits.

\_\_\_\_\_  
*Department Chairperson*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Academic Dean*

Date: \_\_\_\_\_