



FALL 2019

INFORMATION ABOUT COURSE WITHDRAWALS

If you are thinking about withdrawing from a course, consider your decision carefully, particularly the effect withdrawals will have on your progress toward completing your degree, your financial aid eligibility, and your eligibility to remain in campus housing.

Discuss the withdrawal with your academic advisor. If you decide to go ahead with the withdrawal, your advisor will help you complete a withdrawal form.

Keep the following dates in mind

During the first week of the semester (through September 3) courses may be dropped and *open* courses may be added through the campus portal at www.myanselm.edu. Courses that are closed, or have other restrictions such as a registration category or prerequisite, must be added through the traditional drop/add (paper) process.

From September 4 through November 1, withdrawals are accomplished by meeting with your Advisor, who signs the withdrawal form. No grade penalty results from a withdrawal between these dates.

From November 4 through November 19, withdrawals are accomplished by meeting with your Advisor, who signs the withdrawal form. The Professor teaching the course from which you are withdrawing advises the Dean of the College whether a W or WF is appropriate. The WF (withdraw failing) notation has a negative effect on the GPA.

For the Fall 2019 semester, withdrawals from courses are not permitted after November 19.

For some Nursing courses, the withdrawal dates differ from the dates noted above. Please consult with the Nursing department for the withdrawal dates for Nursing courses.

PLEASE NOTE THAT ALL FALL SEMESTER 2019 COURSE WITHDRAWALS WHICH OCCUR AFTER THE END OF THE DROP/ADD PERIOD (STARTING SEPTEMBER 4) WILL BE RECORDED ON YOUR TRANSCRIPT. THE FINAL GRADE OF "W" HAS A NEUTRAL EFFECT ON THE GPA. THE DATE OF A COURSE WITHDRAWAL IS THE DATE YOUR ADVISOR SIGNS YOUR WITHDRAWAL FORM.