



Office of the Dean
NOTICE OF WITHDRAWAL

This form serves as an official notice of withdrawal from Saint Anselm College immediately and permanently. This form is NOT for dropping or withdrawing from classes, nor is it an application for a Leave of Absence from the College.

Name: _____ Year of Graduation: _____

ID #: _____ Major: _____

Primary Advisor: _____

Last Date of Class Attendance: _____ (month/day/year)

REASON FOR WITHDRAWAL: check all those that apply.

Financial To Work/Employment Medical/Health Athletics

Military Residential Life Lack of Interest in Course Work

Unprepared for college To be closer to home Family/Home Responsibilities

Social life: _____

Other: _____

Major Not Offered; Major Desired: _____

Transferring; Transferring to: _____

I understand that that the date indicated on this form is the official date of withdrawal and will be used to calculate tuition refunds when applicable.

Please read each item carefully and initial that you understand the terms and conditions:

I am familiar with the College's refund policy and understand that I am responsible for all outstanding financial obligations to the College. **Initials:** _____

I understand that if I live in the Residence Halls it is my responsibility to meet with the Office of Residential Life before leaving the College. **Initials:** _____

I understand that it is in my best interest to meet with the Financial Aid Office to discuss the financial implications of my withdrawal, including when student loans might become due. **Initials:** _____

Student Signature Date

Class Dean Signature Date

cc: Registrar Student Financial Services Department Chairperson
Office of Financial Aid Institutional Research Dean of the College
Office of Academic Advisement

For office use only:

Withdrawing Student Survey: Yes No

Revised: 1/4/16