

# CONSTITUTION OF THE SAINT ANSELM COLLEGE CHAPTER OF THE AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

## **Article I: Name**

The name of this organization is the Saint Anselm College chapter of the American Association of University Professors (AAUP or the Association).

## **Article II: Purposes**

This chapter is an advocacy chapter. The purposes of this chapter are to:

Support the policies and goals of the Association as set forth in Article 1 of the AAUP constitution, and in all matters act in harmony with the principles and procedures of national Association and its constitution, as well as encourage and enhance:

faculty participation in governance;

development of an institutional environment in which the principle of shared authority is properly understood and practiced;

broader understanding of the meaning, purposes and best practices in shared governance;

defense of academic freedom;

protection and advancement of the professional status and interests of all faculty;

the dissemination among members and non-members of the AAUP of information on higher education principles and practices, including AAUP standards and policy statements.

## **Article III: Members**

Eligibility for membership in this chapter shall extend to all current and retired faculty members at Saint Anselm College who are national members of the American Association of University Professors, except for: associate members. All chapter members may vote in chapter matters.

## **Article IV: Officers and Organization**

The officers of this organization shall be the president, vice president-treasurer, and secretary. The term of office shall be one year. Officers may serve no more than four consecutive terms.

**President:** The duties of the president shall include carrying out the policies of the chapter, presiding at meetings of the chapter and executive committee, and writing and presenting the annual award.

**Vice president-Treasurer:** The duties of the vice president-treasurer are to preside at meetings when the President is not able and to generally support the work of the chapter by being an additional contact person on campus. Usually the vice president-treasurer will be training to

become chapter president, though that must be confirmed by election. Should the chapter develop a source of funds, the vice president-treasurer would handle those funds and prepare a statement of account for the president.

**Secretary:** The duties of the secretary shall include keeping a record of all proceedings and correspondence of the chapter and maintaining official contact with the Association. It shall be the duty of the secretary to provide the National Association the names of the officers of the chapter and the chapter bylaws and to conduct the correspondence of the chapter with the National Association. In the absence of the president and vice president, the secretary shall preside at meetings of the chapter.

When an officer has resigned or is disqualified, the office shall be filled by a special election of the chapter, which shall be held as promptly as is feasible. The executive committee is empowered to fill vacancies in any elective office until a special election is held. The person so elected shall hold office for the remainder of the term. Officers elected by secret ballot shall also serve as chapter delegates/alternates to AAUP meetings and any applicable AAUP state conference meetings in the order listed above.

#### **Article V: Dues**

The chapter may establish chapter dues. Any chapter dues will be established by a secret ballot vote conducted among voting chapter members. The vote may be conducted either by mail ballot or, after reasonable notice, at a regular or special membership meeting. Chapter members must pay current national AAUP dues. If mandatory conference or chapter dues are instituted, members must pay these as well.

#### **Article VI: Committees**

This chapter may choose to create committees, about which the membership must be notified within 15 days. Currently it has only one permanent committee:

##### **A. Award Committee**

The Award Committee consists of the current year's officers (President, Vice President and Secretary-Treasurer) plus the officers elected at the spring meeting for the following year. The award selection meeting is generally held immediately after the spring election meeting. The committee shall select the recipient of the chapter faculty excellence award following established procedures. Those present at the meeting constitute a quorum for this committee's work.

#### **Article VII: Meetings**

The chapter shall hold regular meetings at least twice each academic year.

Special meetings of the chapter may be called by the president or a majority of the chapter membership. Written notice of such meetings shall be provided each member by the secretary of the chapter at least five days in advance of the meeting date.

The quorum required for the transaction of business, other than award selection, shall be 4 members, with a minimum of 2 officers.

**Article VIII: Amendments**

These bylaws may be amended by majority vote of a quorum, provided that a notice setting forth the proposed amendment or amendments, an explanation thereof, and known objections thereto shall have been sent to each member at least 15 days prior to the vote. Any member of the chapter may initiate an amendment.

Enacted this 25<sup>th</sup> day of October in the year 2019. Revised May 11, 2020.