

Compliance

CITI Training- Human Subjects Research

Saint Anselm College expects all researchers to conduct their work with the highest degree of integrity. To that end, the college has set forth minimum standards for mandatory research integrity training, including the following two requirements that are relevant to the IRB. Both courses are offered by the Collaborative Institutional Training Initiative (CITI) and are available to Saint Anselm faculty and staff.

How to enroll for the training:

1. Visit the [CITI website](https://www.citiprogram.org/Default.asp) (<https://www.citiprogram.org/Default.asp>) and click on "New Users Register Here." Follow the prompts to register and affiliate yourself with Saint Anselm College. This is essential so that SAC receives proof of your completion of training via a system generated notification.
2. Select the appropriate module(s)
 - *For investigators conducting human subject research that is not externally funded:*
 1. Human Subjects Research - select the appropriate learner group based on your research expertise
 2. Responsible Conduct of Research - select "not at this time, thank you" (note: you may do any of these components, but they are not required for IRB certification)
 - *For investigators conducting human subject research that is externally funded:*
 1. Human Subjects Research - select the appropriate learner group based on your research expertise
 2. Responsible Conduct of Research - select the appropriate learner group based on your research expertise (note: this second module is required for all research that receives external funding)
3. Complete the online readings and quizzes

Additional points to consider:

You may log in and out of the system as many times as you need. It is recommended that you NOT try to complete the training in a single session, which may take 3-6 hours. Each time you log in, you will be able to continue from where you previously left off. You can repeat quizzes and readings as many times as needed. The minimum "passing" aggregate score for the quizzes is 80%.

If you need assistance registering with the system or additional information, please contact Mary Mader, Director of Sponsored Programs and Research at mmader@anselm.edu or (603) 641-7174.