Pass/No Pass Option Approval Form

The Pass/No Pass Option:

The goal of pass/no pass (P/NP) electives is to encourage intellectual risk taking on the part of students by permitting them to move beyond their area of familiarity without risk to their GPA. Students may take up to two electives (8 credits) as pass/no pass, and these credits may be counted toward the 128 credits required for graduation.

- To "pass" a pass/no pass course, a student must earn at least a C- average in the course. Credits will be awarded for the successful completion of a pass/no pass course, but the grade recorded on the student's transcript will simply indicate "pass (P)" and will not affect the student's GPA. Failure to earn a C- in the course will result in a "no pass (NP)" being entered on the student's transcript and no credit will be awarded. The NP grade will not affect the student's GPA.
- A student must complete a minimum of 24 credits before being eligible for the pass/no pass option.
- No student may declare two pass/no pass courses in the same semester.
- No student on academic probation is permitted to take a course as pass/no pass.
- Students may not exercise the pass/no pass option for their **major, minor, or core requirements** (including writing intensive requirements).
- An individual instructor may designate his or her course as pass/no pass or may designate a percentage or number of seats in the course as pass/no pass.
- A student must declare his or her intention to take a course pass/no pass by filing a pass/no pass option approval form with the Registrar's Office no later than the end of the drop/add period for the semester in which the course is scheduled. Once the drop/add period is over, no changes to students' pass/no pass status will be permitted for any of the courses for which they are enrolled that semester. Exceptions to this policy will be made only in extraordinary circumstances and only by formal petition to the Dean of the College.

Student Name: _____   ID#: _____

Semester/Year: _____   Year of Graduation: _____

Course #: _____   Course Name: _____

Instructor: _____   Date: _____

Advisor: _____   Date: _____

Student Signature: _____   Date: _____

Please return this form to the Registrar's Office upon completion