

International students must complete the CPT form, in addition to the Internship Form required by your major, if an internship is in the U.S., is required as a graduation requirement, or if you have an active internship/job offer.			
As an F-1 student, you may engage in CPT if you meet the following requirements:			
<ol style="list-style-type: none"> 1. You have been lawfully enrolled in school full-time for at least nine-consecutive months. 2. Your proposed employment is related to your major field of study. 3. Your academic program requires employment or you will earn college credit from your department. 			
Section A. This Section must be completed by the student			
Family Name:*		First Name:*	Middle Name(s), if any:
Saint Anselm ID:		Date of Birth (mm/dd/yyyy):*	Non-Saint A's Email:
Phone:		Major:	
Describe the proposed employment for practical training: _____ _____			
Name of Employer:			
Street Address of Employer:	City:	State:	Zip Code:
Requested CPT Start Date:	Requested CPT End Date:	<input type="checkbox"/> Full-time (more than 20 hours)	<input type="checkbox"/> Part-time (less than 20 hours)
Are you taking this internship for credit?			
Student Signature:			Date:
Section B: This section must be completed by your Academic Advisor			
<i>The student named above is applying for Curricular Practical Training. Under immigration regulations, this type of training/employment can only be authorized if it meets certain criteria. In order for our office to assess if the proposed training meets the requirements, please complete and sign this form. Thank you.</i>			
Advisor Name:		Department:	
Is this student enrolled full-time for the semester requesting CPT? <input type="checkbox"/> Yes <input type="checkbox"/> No			
When will this student complete his or her studies at Saint Anselm? (mm/dd/yyyy):			
Will this student receive academic credit for this training experience? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes:			
Course Number & Title:			
# of credits to be assigned:	Semester course will be taken:	Note: Training dates must correspond with course enrollment	
Signature:		Date:	

Submit this form to the Office of International Programs with a copy of your offer letter.

Section C. This section must be completed by OIP		
Student's Program Begin Date:		Student's Program Begin Date:
Prior Periods of Practical Training, if any:	CPT:	OPT:
Reviewed and approve by:		Date: